



September 20, 2010

David M. Buck, P.E.
City Engineer
City of West Lafayette
609 West Navajo
West Lafayette, IN 47906

Re: Task Order No. 6 – Roadway Assessments

Dear Mr. Buck:

Butler, Fairman and Seufert, Inc., is pleased to provide the following proposal for Task Order No. 6. All terms of the Master General Services Agreement dated March 24, 2009 between Butler, Fairman and Seufert, Inc., and the City of West Lafayette shall apply to this order.

Project Scope

The Engineer shall provide services as noted in the Scope of Services attached to this letter.

Compensation

Compensation for services rendered will be invoiced on an hourly basis, not to exceed \$5,000.

We appreciate the opportunity to provide our services and look forward to working with you on this project. Please indicate your acceptance of this proposal by returning a signed copy of this letter to our office. We will consider this our notice to proceed.

Sincerely,

BUTLER, FAIRMAN and SEUFERT, INC.

Ryan M. Smith
Client Services

Lafayette Office:
10 North Third Street
Lafayette, IN 47901-1205
T 765.423.5602
F 765.742.5321
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Headquarters:
Indianapolis

Branch Locations:
Bluffton
Jeffersonville
Merrillville
Plainfield

Founded 1961



Butler, Fairman and Seufert, Inc., General Services Agreement Task Order No. 6:
Roadway Assessments

ACCEPTANCE AND AUTHORIZATION TO PROCEED

DATE: 9/22/10

CITY OF WEST LAFAYETTE

DM.B
David M. Buck, City Engineer

SCOPE OF SERVICES
TASK NO. 6: WEST LAFAYETTE ROADWAY ASSESSMENTS

- Create a map depicting limits of the State Road relinquishments
 - Information to be included for each roadway:
 - Functional Classification
 - ADT
 - Lane miles
 - Pavement material type
 - Typical cross sectional elements (i.e. curb and gutter, sidewalk, on street parking, median, ditches, etc. as applicable)
 - Public Road Approach Intersections
 - Traffic Signals, Beacons and other related equipment
- Conduct a preliminary general assessment of the roadways
- Research and report INDOT programmed amounts for roadways
- Research similar INDOT relinquishment agreements
- Determine, with the City of West Lafayette, the scope of services for a subsequent comprehensive assessment